



# DIOCESE OF SACRAMENTO

## Office of the Archivist

---

2110 Broadway • Sacramento, CA 95818-2541 • (916) 733-0299

To: **PASTORS and PARISH STAFF**  
From: Philip DeLeon: Diocesan Archivist  
Re: 2025 Digitization of Parish Records – Batch B and C update  
Date: **Monday, January 12, 2026**

The Sacramental Records for the deaneries of **Solano, Southern Suburbs, West Placer, Mother Lode, and Yolo (BATCH B)** were shipped from the east coast earlier this week and arrived at the Pastoral Center on Saturday, January 10<sup>th</sup>. The Archives staff will be inventorying the boxes and attaching a flash drive with all the digitized files for each respective parish. **Batch B parish boxes should be available for pick up by their respective parishes at the Pastoral Center on Tuesday and Wednesday, January 13<sup>th</sup> and 14<sup>th</sup>, 2026. I will also send an email to the Deans and Pastors on Monday January 12<sup>th</sup> to advise that the boxes are ready for pick up on Tuesday and Wednesday. Please contact me if you are unable to pick up your boxes by Wednesday so that special arrangements can be made.**

**BATCH C boxes (parishes of Ridge, Shasta, Siskiyou, and Sutter Buttes Deaneries)** were loaded and shipped out on the same truck that delivered Batch B on Saturday. We anticipate that the contractor will have Batch C completed and returned around the end of February. More definitive information will be provided later once we have a better timeline of completion.

*While the parish Sacramental Records for Batch C are under the care of the contractor, should a parish require a search of their sacramental registers, the parish should send the request via email to [PDeLeon@scd.org](mailto:PDeLeon@scd.org) and I will have the contractor perform the search. Please submit requests only for records that are needed ASAP. Please DO NOT have the parishioner requesting for a sacramental record contact me directly. The parish is still responsible for producing the sacramental certificate or document to the original requestor.*

If you have any questions or issues and need to get a hold of me, the preferred method of communication would be via email to [PDeLeon@scd.org](mailto:PDeLeon@scd.org). Naturally, you may also call my office phone at (916) 733-0299. Alternatively, you may send inquiries via email to the Archivist Intern, Cesar Jaramillo, at [CJaramillo@scd.org](mailto:CJaramillo@scd.org) or call his office phone at (916) 733-0291.