



DIOCESE OF SACRAMENTO

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LAY PERSONNEL

February 23, 2024

Dear Pastors, Parochial Administrators, and Parish Stewards:

Each year, pursuant to the Parish Services Agreements between the diocese and parish corporations, we prepare a salary adjustment guideline for lay employees of parishes and also the central administrative offices of the diocese. This guideline is intended as a resource to parishes in the preparation of their budgets for the coming fiscal year. Please note that the guideline for Catholic school employee salaries is addressed separately by the Catholic Schools Department.

The FY24/25 salary adjustment guideline for Lay Employees is a 4.5% increase.

This guideline has been developed after consideration of relevant factors such as the inflation spike of 2021 and 2022; unemployment rates; national surveys of projected wage adjustments for 2024; FY22/23 parish offertory results and mid-year results for FY23/24; and recent salary adjustment history. Consultation was provided by the Diocesan Finance Council in addition to key management at the Pastoral Center.

Please give due consideration to this guideline as you prepare your budgets for FY24/25.

Thank your stewardship of parish resources, both human and temporal. If you have any questions, please do not hesitate to contact me.

Sincerely yours in Christ,

Anna Schiele
Director of Lay Personnel