



MEMO

To: Pastors, Parochial Administrators, Parish Stewards and School Administrators
From: Thomas J. McNamara, Chief Financial Officer
Date: November 13, 2023
RE: New Mailing Instructions for Checks

Due to safety concerns for our employees walking back and forth to the Broadway Post Office Boxes, we have made the decision to close the Following P.O. Boxes effective December 31, 2023:

- The Catholic Foundation, P.O. Box 189656, Sacramento, CA
- The Manogue Perpetual Endowment Foundation, P.O. Box 188066, Sacramento, CA
- The Parochial Fund, P.O. Box 189666, Sacramento, CA.

Henceforth, checks made payable to The Catholic Foundation and The Parochial Fund should be addressed as follows:

The Catholic Foundation
2110 Broadway
Sacramento, CA 95818

The Parochial Fund
2110 Broadway
Sacramento, CA 95818

There should no longer be checks paid to The Manogue Perpetual Endowment Foundation. Endowment deposits should be made payable to The Catholic Foundation at the above address.

Thank you for your attention to this change.