



DIOCESE OF SACRAMENTO

2110 Broadway • Sacramento, California 95818 • 916/733-0100 • Fax 916/733-0195

LAY PERSONNEL

October 17, 2022

To: Pastors, Parish Finance Council, Agency Directors, Office Managers, and School Principals
FR: Anna Schiele
RE: **Minimum Wage Increase**

Please be advised of the following effective January 1, 2023:

1. Any current non-exempt employee working at an hourly rate of \$15/hour will need to receive an increase to the new minimum of \$15.50/hour.
2. Any current exempt employee with a salary rate less than \$62,400 will need to receive an increase to the new minimum of \$64,480 annually.
3. The chart below details the breakdown of the minimum wage order:

Effective Date	Hourly Minimum Wage	Exempt Weekly Salary	Exempt Monthly Salary	Exempt Annual Salary
Jan. 1, 2023	\$15.50	\$1,240	\$5,373.34	\$64,480

Please Note: If the employee is a teacher, the rates above do not apply to them as they have a different pay scale that is released from the Catholic School Department.

Please feel free to contact me if you have any questions or concerns. I am also happy to discuss the pros and cons related to the decision to change an employee's status from exempt to non-exempt. I can be reached by phone at 916-733-0240 or by email at aschiele@scd.org.