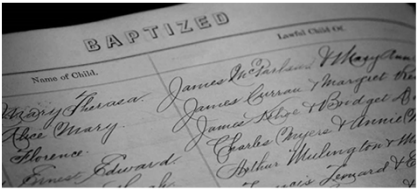


Sacramental Registers
Cheryl M. Tholcke



1

Sacramental Registers


- Each parish is to maintain complete and accurate records (cf. c. 535). Sacramental records shall be inscribed in the appropriate sacramental registers. The deans, on behalf of the Diocesan Bishop, are to inspect the registers in their respective deaneries each year and indicate needed additions/corrections. Parish records are to include the following:

2

DS 61§1. Registers, to be inspected by the deans:

- a. Baptisms
- b. Confirmations
- c. First Communions
- d. Catechumens
- e. Marriages
- f. Sick Calls
- g. Deaths

3




General Norms Regarding Registers

IN THIS ORDER!

- Parish staff person verifies all information needed for the register, including the spelling of all names, prior to reception of the sacrament.
- The sacrament is administered.
- The information is written in the appropriate sacramental registry book by the pastor or his delegate after the sacrament is administered.


4



General Norms Regarding Registers

- The sacramental certificate is filled out and given/mailed to the person/family after it is recorded in the registry.
IMPORTANT: The sacramental register book is the FINAL WORD on the information regarding a sacrament. If it is not in the sacramental register book, it did not happen.
- The church of baptism is informed of the reception of a sacrament. Parish sends notification to the church of baptism.

5



Issues with Sacramental Registers

- Sacrament was not recorded
- Name(s) misspelled
- Have an old baptismal certificate, but nothing is in the register
- Sacramental registers destroyed by fire, natural disaster

Contact the Tribunal for assistance and use of Witness Affidavits.

6

Sacramental Registers



ANY
QUESTIONS
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7
