

# Diocese of Sacramento – Human Resources Services

## Group and Statutory Fringe Benefits Directory

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### Employee Group Benefit Plans:

- All benefit administration is done through Benefit Allocations Systems (BAS) using their online web tool, RetaEnroll.
- Administrative access to RetaEnroll must be authorized by the Diocese of Sacramento Benefits Manager.
- The RetaEnroll home page contains details on all of the group benefit plans, including *Summary of Benefits and Coverage* as well as *Benefit Summaries*, *Summary Plan Descriptions*, *Benefit Booklets* and *Evidence of Coverage*.
- If you need assistance navigating the RetaEnroll website or have questions regarding your invoice please send an email to the Reta Trust Customer Service Line at:

**Call: 877-303-7382**

**Fax: 877-332-7382**

**[service@retaenroll.org](mailto:service@retaenroll.org)**

- The group plan numbers are:

Kaiser DEPO – **603978**

Blue Shield of California – **W0072433**

SunLife Insurance - **931634**

Delta Dental - **19107**

VSP - **30032427**

The Standard - **807165**

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### Unemployment Claim forms received from EDD should be faxed or emailed to:

**Equifax Workforce Solutions**

Attention: Liza Parodi

**Fax:** (866) 219-8832 **Phone:** (833) 946-0624 ext.7691 **Email:** [Liza.Parodi@equifax.com](mailto:Liza.Parodi@equifax.com)

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### Workers Compensation Claim Forms and Employer Reports should be faxed or emailed to:

**LWP Claims Solutions, Inc.**

Attention: Robin Mays

P.O. Box 349016

Sacramento, CA 95834-9016

**Fax:** (408) 725 0395

**Phone:** (916) 609-3665

**Email:** [r\\_mays@lwpcclaims.com](mailto:r_mays@lwpcclaims.com)

**CC:** [roi@lwpcclaims.com](mailto:roi@lwpcclaims.com)