



DIOCESE OF SACRAMENTO Sexual Harassment Training

This course will provide a general overview of sexual harassment prevention to assist employers in developing a greater understanding of basic compliance obligations in California. There will be a short assessment at the conclusion of the presentation.

Below are the links to access the training in accordance with your work place location:

- Catholic Funeral & Cemetery Service Employees: <https://sacramento-cemeteries.cmgconnect.org>
- Charities/Camps/Agency Employees: <https://sacramento-charities-camps.cmgconnect.org>
- Parish Employees: <https://sacramento.cmgconnect.org>
- Pastoral Center Employees: <https://sacramento-pastoral-center.cmgconnect.org>
- School Employees: <https://sacramento-schools.cmgconnect.org>

Frequently Asked Questions

If I previously made an account, do I need to register again?

No. If you have done training in the past and already have an account, use the same log in credentials at the top right hand corner of the page where it says “Sign in Here.”

What do I do if I have never created an account with CMG (Catholic Mutual Group)?

You will need to create an account by completing all the fields under the “Register for a New Account” section. This includes address, primary parish, and how you participate at your parish or school.

How do I access the Sexual Harassment training?

Once logged in, please follow the instructions below to complete the training. Please note that there are two trainings but only one has to be taken.

1. Select “**Trainings**” icon on the left hand side
2. Scroll down to “**Required Trainings**”
3. Select one of the following trainings: **Managers & Supervisors** or **Non-Supervisor**
4. Select “**Start Curriculum**”
 - a. Please note that you must complete the specific segment you’re in prior to exiting the training. Failure to do so will result restarting the same segment next time you log into resume the training.
5. Email **certificate of completion** to personnel@scd.org
 - a. Please ensure that a copy of your certificate of completion is also given to your supervisor to place in your personnel file.

Please contact Lay Personnel Office at personnel@scd.org or (916) 733-0239 should you have any questions.

Disclosure: We are aware that some of the material incorporated in the training is not applicable to our religious entity but it is mandated by law.

