



## DIOCESE OF SACRAMENTO

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LAY PERSONNEL

December 14, 2021

To: Pastors, Parochial Administrators, Parish Stewards, Agency Directors, Office Managers, and School Principals

FR: Anna Schiele

RE: **New Statewide Mask Mandate**

With an increase in COVID-19 infection rates, the California Department of Public Health (CDPH) is requiring all individuals, regardless of vaccination status, to wear face coverings when indoors at public settings. The mask mandate will go into effect Wednesday, December 15, 2021 and last through Saturday, January 15, 2022.

Please update your safety plans to include the following:

### **Use of Masks**

1. Face coverings shall be worn, regardless of vaccination status, over the mouth and nose, in all indoor public settings.

The exceptions are:

- a. Persons younger than two years old.
- b. Persons with a medical condition, mental health condition, or disability that prevents wearing a mask. This includes persons with a medical condition for whom wearing a mask could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a mask without assistance.
- c. Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication.
- d. Persons for whom wearing a mask would create a risk to the person related to their work, as determined by local, state, or federal regulators or workplace safety guidelines.

### **Safety Protocols Still in Effect**

The following practices have not been rescinded from our safety protocols and will continue to be in effect:

1. Infectious Disease Preparedness and Response Plan
  - a. Each employee at the time of hire should be provided with a copy of this plan.
  - b. A copy of this plan is to be kept in the IIPP Binder.
  - c. An updated version has been added to the Diocesan Website. Please be sure to use the most current draft. For your convenience we have provided the following link to access this document:  
<https://www.scd.org/sites/default/files/2021->

[10/Infectious%20Disease%20Preparedness%20and%20Response%20Plan%20V6%20-%20Final%2010.21.pdf](#)

2. Occurrence Reporting with LWP (WC Provider)

a. Occurrence Reporting must be completed within 24 hours of being notified that an employee is positive with COVID-19.

b. For your convenience we have provided the following link to access this document:  
<https://www.scd.org/lay-personnel/coronavirus-covid-19>

3. Self-Screening Measures

a. Please ensure each employee is refraining from reporting to work on-site if they are experiencing COVID symptoms.

4. Required Postings

a. The notice regarding mask guidelines is attached to this memo for your ease.

**For Reference**

1. California Department of Public Health (CDPH) Guidance for the Use of Face Coverings - <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/COVID-19/guidance-for-face-coverings.aspx>

Your safety and the safety of all our employees is of the utmost importance to us. We appreciate your flexibility and support as we navigate through this challenging time.

If you have any questions or concerns, please contact the Office of Lay Personnel at 916.733.0239.

**FACE MASK REQUIRED**



**regardless of vaccination status**