



DIOCESE OF SACRAMENTO

2110 Broadway • Sacramento, California 95818 • 916/733-0100 • Fax 916/733-0195

LAY PERSONNEL

June 23, 2021

To: Pastors, Parochial Administrators, Parish Stewards, Agency Directors, Office Managers, and School Principals

FR: Anna Schiele

RE: **Updated COVID-19 Safety Measures**

As conditions with the pandemic have improved, the Governor has reopened the state of California. Many restrictions that were implemented to ensure the safety and welfare of California residents have been rescinded. Employers may return employees back to work in accordance with Cal OSHA Emergency Temporary Standards.

Cal OSHA has revised the Emergency Temporary Standards to align workplace expectations with the guidance provided by the CDC and CDPH. To align our practices with the updated Emergency Temporary Standards, the following changes have been implemented to our safety protocols for employees:

Use of Masks

1. Fully vaccinated employees who provide verification of being fully vaccinated, will not be required to wear a face covering indoors. (Note: Some settings and positions will require the use of face coverings per the CDPH, i.e. Teachers).

Acceptable Vaccination Verification is as follows:

- a. Employee provides proof of vaccination (vaccine card, image of vaccine card or health care document showing vaccination status). Employer makes a photocopy and maintains copy in file, *OR*
- b. Employee provides proof of vaccination (same as above). The employer does not make a photocopy but instead maintains a record of what was seen, but not the vaccine record itself, *OR*
- c. Employee self-attests to vaccination status using attached [Self-Certification Form](#) and employer maintains a record of who self-attests.

A vaccinated employee who does not provide verification of being fully vaccinated will be required to wear a face covering.

2. Employer must supply an unvaccinated employee with a N95 mask upon request.
 - a. Unvaccinated employees will be required to continue to wear a face covering while indoors. Masks may only be removed when physical distancing can be maintained.
3. No face covering is required outdoors, regardless of vaccination status.

International Travel

1. Fully vaccinated employees will no longer need to quarantine after international travel unless they are experiencing symptoms (Note: Please check the CDC website prior to international travel to ensure no restrictions apply).
2. Unvaccinated employees will still need to quarantine after international travel according to the following guidance:
 - a. The employee has taken a COVID test 3-5 days after returning to California and has written proof of a negative COVID test **and**
 - b. The employee has completed a 7-day quarantine in California **and**
 - c. The employee is free of any COVID symptoms

General

1. No physical distancing or barriers between workers are required, regardless of employees' vaccination status in the workplace.
2. Fully vaccinated employees without symptoms do not need to be tested or quarantined after close contact with a COVID-19 case unless they have symptoms.

Safety Protocols Still in Effect

The following practices have not been rescinded from our safety protocols and will continue to be in effect:

1. Infectious Disease Preparedness and Response Plan
 - a. Each employee at the time of hire should be provided with a copy of this plan.
 - b. A copy of this plan is to be kept in the IIPP Binder.
 - c. An updated version has been added to the Diocesan Website. Please be sure to use the most current draft. For your convenience we have provided the following link to access this document: <https://www.scd.org/sites/default/files/2021-06/Infectious%20Disease%20Preparedness%20and%20Response%20Plan%20V5%20-%20Final%206.21.pdf>
2. Occurrence Reporting with LWP (WC Provider)
 - a. Occurrence Reporting must be completed within 24 hours of being notified that an employee is positive with COVID-19.
 - b. For your convenience we have provided the following link to access this document: <https://www.scd.org/lay-personnel/coronavirus-covid-19>
3. Self-Screening Measures
 - a. Please ensure each employee is refraining from reporting to work on-site if they are experiencing COVID symptoms.
4. Required Postings
 - a. ***Please remove previous required postings (from each respective county) and replace with the notice regarding mask guidelines.*** (Note: The notice regarding mask guidelines is attached to this memo for your ease).

Your safety and the safety of all our employees is of the utmost importance to us. We appreciate your flexibility and support as we navigate through this challenging time. If you have any questions or concerns, please contact the Office of Lay Personnel at 916.733.0239.