

Diocese of Sacramento

JOB DESCRIPTION

POSITION: Director of Youth Ministry, City of Elk Grove

CATEGORY: Full-Time, Exempt

SUPERVISOR: Pastor, Good Shepherd Parish, Elk Grove

JOB SUMMARY: The Director of Youth & Young Adult Ministry will recruit, train, empower and inspire teams of paid and unpaid youth ministers at Good Shepherd, St. Joseph, & Maria Goretti Parishes in Elk Grove, to make young disciples of Jesus Christ, improve parish participation, and foster vocational discernment by providing comprehensive ministry to youth age 11-17 with the goal of making disciples of Jesus Christ, improving parish participation of youth, and fostering vocational discernment. Job requires weekend and evening work. Sunday is a full regular weekday.

ESSENTIAL FUNCTIONS:

- **Leadership Development / Vocational Discernment**
 - Provide on-going orientation, training, support and resources to paid youth ministers
 - Provide on-going orientation, training, support and resources to volunteer youth ministers
 - Provide monthly training, planning and support gathering for all youth ministry leaders.
 - Close collaboration with vocations promotion
 - Collaborate with priests and religious communities to promote vocations and increase interaction between teens and clergy, seminarians, women in formation, and religious.
- **Program Development**
 - Develop a variety of youth group gatherings at each parish with programming offered several times per week and publish a monthly calendar of Catholic youth events for the City of Elk Grove
 - Provide quarterly outreach event to all teens in the city of Elk Grove
 - Care is taken to provide all Eight components of youth & young adult ministry: Evangelization, Catechesis, Pastoral Care, Leadership Development, Service, Community Life, Advocacy, Prayer & Worship
 - Offer programs in a multitude of settings-small groups, large groups, family activities, intergenerational, intercultural, parish-wide, both gathered and non-gathered
- **Connecting with Local Communities**
 - Advocate for youth each month by engaging with the civic community to identify youth issues and working with parishes in addressing these issues.
- **Collaborating with existing Ministries, Parish & Diocesan Staff, Councils, and Parents**
 - Collaborate and communicate with existing staff and volunteer ministry leaders.
 - Collaborate regularly with Elizabeth Ann Seton Catholic School & Local Catholic & Public High Schools
 - Advocate for the inclusion and welcoming of youth in all parish ministries in Elk Grove
 - Presence at Sundays after masses on rotating basis.
 - Provide five scheduled office hours each week at all three parishes and three hours at the mission.
 - Meet monthly with Diocesan Regional Coordinator for Youth & Young Adult Ministry.
 - Offer parent formation at least four times per year in collaboration with parish formation staff.
 - Meet monthly with Youth Ministry Board and parish staff teams
 - Provide a quarterly report to priest deanery meeting.
 - Provide an annual report to each parish pastoral council
 - Partner with parents and families of youth
 - Establish an active presence for the ministry on Instagram, Facebook and the web.
 - Use digital tools to spread the word to teens and their families via Direct Message, text, etc.

QUALIFICATIONS:

- 5 years' experience in youth ministry
- BA in Pastoral Ministry or Related Field (MA preferred)
- Bilingual English & Spanish preferred, but not required