

**USE THIS FORM FOR NON-DTC ELIGIBLE SECURITIES THAT ARE HELD AT A BROKERAGE FIRM**

*(COMPLETED FORM SHOULD BE GIVEN TO YOUR FINANCIAL ADVISOR FOR PROCESSING)*

Date: \_\_\_\_\_

To: \_\_\_\_\_  
*(Name of your brokerage firm)*

From: \_\_\_\_\_  
*(Donor's name(s))*

Attn: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Re: Account # at your brokerage firm: \_\_\_\_\_

In the name of: \_\_\_\_\_  
*(Account title where shares are coming from)*

Please accept this letter as your authorization to transfer the below listed mutual fund(s) from our account listed above as follows (please note that the mutual fund can be sent via ACAT (0671) **or** to our Merrill Lynch house account):

<u>Number of shares</u>	<u>Symbol and Fund Name</u>
_____	_____
_____	_____
_____	_____

To Merrill Lynch: ACAT # 0671 **or** House Account #

*(Please call Katie Kelly at (916) 648-6333 with the symbol of the mutual fund to obtain our House Account #.)*

For further credit to: Account #: 284-02439

Name of: The Catholic Foundation of the Diocese of Sacramento, Inc.

Charitable gift is for the benefit of: \_\_\_\_\_  
*(Name/location of Parish—Include any specifics such as special projects, building or scholarship funds.)*

Sincerely,

*(All account holders or authorized signers of account must sign below to authorize your brokerage firm to transfer the shares.)*

X \_\_\_\_\_,  
*(Account owner signature to authorize transfer) (Title if applicable, e.g. Trustee)*

X \_\_\_\_\_,  
*(Account owner signature to authorize transfer) (Title if applicable, e.g. Trustee)*

**Please send a copy of this completed letter by mail or fax to:**

Katie Kelly  
Merrill Lynch  
555 Capitol Mall, Ste. 1400  
Sacramento, CA 95814  
Phone: (916) 648-6333  
Fax: (916) 265-0090