St. John the Baptist Parish is looking for a passionate, experienced Religious Education Coordinator who’s focus is Youth & Young Adult Ministries. If you are ready for a challenge and have the mentality of being a servant leader, then you will fit in at St. John the Baptist. We are one of the largest Parishes in the Sacramento Diocese, serving over 4500 families.

Job Duties and Tasks
Reports to the Director of Faith Formation D.F.F.

Youth and Young Adult Duties and Task - 75% of total weekly work
- Create and coordinate effective programs to engage the youth and young adults within the parish
- Coordinate youth and young adult events in the form of small group meetings, large group meetings, trips, and regional events
- Be an advocate for youth and young adults and educate the congregation of the needs of the ministry
- Mentor youth and young adults in developing their leadership skills
- Create and coordinate fundraisers to benefit Youth and Youth Adult Ministries

Religious Education Coordinator Duties and Task - 25% of total weekly work
- Coordinating and assisting the D.F.F. with events, retreats, and Sacraments
- Assist with religious education classes
- Assist with mandatory retreats and conferences
- Assist with administration of Sacrament preparation
  - Coordinating attendance records and ensuring parish records are up-to-date

The ideal candidate has the following experience:
- 2+ years’ experience working in Youth & Young Adult Ministries
- Holds a relevant bachelor’s degree (Theology, Youth Ministries, Education, Catechetics, etc.)
• Can be waived with 4+ years of proven experience
• Understands and successful at developing and managing a budget

Additionally, the ideal candidate should possess the following qualities:
• Fully engages in the Catholic faith; lives out, supports, and defends the teachings and traditions of the Roman Catholic Church
• Has received all Sacraments of Initiation
• Energetic and passionate about their faith
• Is an effective communicator to both teens, young adults, parents, and other staff members
• Enjoys a fast-paced, team-oriented work environment
• Willingness to drive innovated ideas that stimulates Youth and Young Adult participation as well as increases presence within the Mass and parish community
• Self-motivated and is excited about building a new program

Needed to apply:
• Cover letter
• Resume
• Two letters of recommendation

Questions or to apply, please email info@folsomcatholic.org