

Diocese of Sacramento – Human Resources Services

Group and Statutory Fringe Benefits Directory

Employee Group Benefit Plans:

- All benefit administration is done through Benefit Allocations Systems (BAS) using their online web tool, RetaEnroll.
- Administrative access to RetaEnroll must be authorized by the Diocese of Sacramento Benefits Manager.
- The RetaEnroll home page contains details on all of the group benefit plans, including *Summary of Benefits and Coverage* as well as *Benefit Summaries*, *Summary Plan Descriptions*, *Benefit Booklets* and *Evidence of Coverage*.
- If you need assistance navigating the RetaEnroll website or have questions regarding your invoice please send an email to the Reta Trust Customer Service Line at:

Call: 877-303-7382

Fax: 877-332-7382

service@retaenroll.org

- The group plan numbers are:

Kaiser DEPO – **603978**

Delta Dental - **19107**

Anthem Blue Cross PPO High – **1870G***

VSP - **30032427**

Anthem Blue Cross PPO Low – **1870G***

***Suffix depends on employee class**

The Standard Life and Long Term Disability - **148498**

Unemployment Claim forms received from EDD should be faxed or emailed to:

Equifax Workforce Solutions

Attention: Nancy Moore

Fax: (866) 219-8832

Phone: (925) 603-6933

Email: nancy.moore@equifax.com

Workers Compensation Claim Forms and Employer Reports should be faxed or emailed to:

LWP Claims Solutions, Inc.

Attention: Victoria Costanzo

P.O. Box 349016

Sacramento, CA 95834-9016

Fax: (408) 725 0395

Phone: (916) 609-3665

Email: v_costanzo@lwpclaims.com

CC: foi@lwpclaims.com