



## Job Profile

Job Title:	Camp Troubie Teacher
Department:	Admissions
Reports to:	Director of Admissions
Date:	2/2/24

### Job Status:

Exempt <input type="checkbox"/>	Non-Exempt <input checked="" type="checkbox"/>
Full-time <input type="checkbox"/>	Temporary Part-time <input checked="" type="checkbox"/>

### General Summary

*What is the primary purpose of this position?*

The Camp Troubie Teacher leads classes during the 4-week Camp Troubie Summer Program at St. Francis Catholic High School. The Teacher is responsible for teaching the curriculum for two 2-week sessions to rising 5th to 8th grade girls. The person in this position will be enthusiastic, engaging, and is expected to implement the school mission and philosophy, to follow the policies of the Diocese of Sacramento, and to adhere to the directives set by school administration. This position is a temporary, part-time, position.

### Essential Responsibilities

*List all major job functions performed on a regular basis.*

**All areas of responsibility must be operated consistent with the Catholic mission of the school.**

- Teach classes in the specific subject area each day of the two 2-week sessions.
- Follow set outline for Camp Troubie course; develop/modify curriculum as needed.
- Provide positive classroom experience to 5th-8th grade girls, making content engaging, fun, and supportive of the St. Francis mission.

### Job Specifications/Requirements

*List skills/experience required for adequate performance in this position. List preferred experience and skills, if any.*

Education:

- High School degree required, current college students with demonstrated skill in class subject area will be considered
- College degree or equivalent preferred

Job experience:

- Experience in classroom management
- Experience with delivering curriculum
- Experience in the development of curriculum preferred



## Job Profile

Technical/Functional skills:

- Demonstrated enthusiasm
- Ability to manage classroom of differing abilities and levels

Employee Signature:

Date:

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Supervisor Signature:

Date:

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HR Signature:

Date:

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